

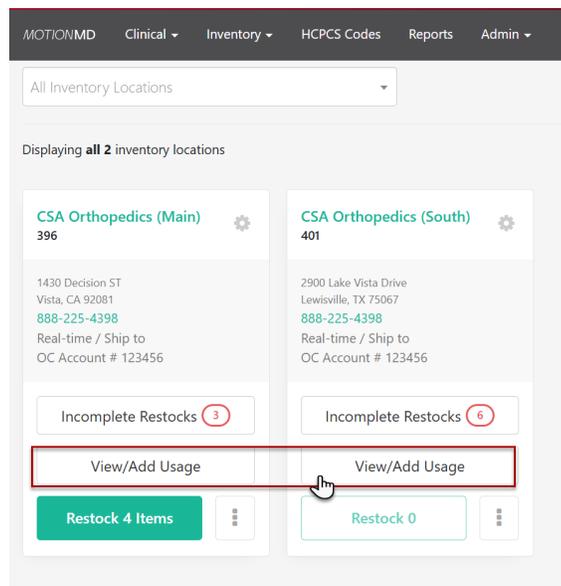
OVERVIEW OF INVENTORY USAGE IN MOTIONMD®

To enhance the process of decrementing inventory not tied to a Patient Agreement, functionality has been added to MotionMD® called Inventory Usage. If inventory is used that may or may not be dispensed to a patient, the current process is to manually decrease the On-hand quantity of the Item(s) by editing the stock record and decreasing the On-hand total. If the total falls below the set Par Level the Item(s) will appear ready to be Ordered on a Restock. This manual decrement can still be completed, but if there are a large quantity of Items our new functionality will speed up the ability to decrement the On-hand levels.

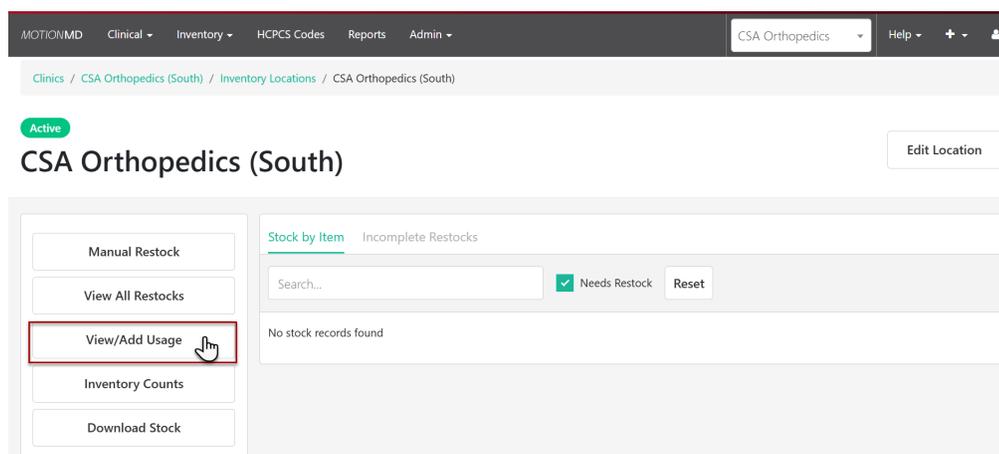
In order access the new Inventory Usage functionality a designated role was created that is assigned at our Administrator level. A Key Account Contact or manager should submit a Help Ticket within MotionMD requesting the role to be assigned to specific User(s) within their account.

Starting a New Usage Batch

From the Inventory Locations list page click the **Add Usage** button under the Inventory Location.



or from the Actions section within a specific Inventory Location click the **Add Usage** link.



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A form will open called **Add Usage** showing the Inventory Location the Items will be decremented from.

The top of the form has an input field where full SKUs can be manually typed or automatically populated from a scanner by scanning SKU bar codes.

Add Usage CSA Orthopedics (South)

Qty: 1

Inventory Item SKU can be typed or scanned into the search field
Only items with created Stock Records can be entered

Product	Item #	Provider	Notes
Add products by scanning or by searching for item #'s above			

As SKUs are entered they will show in a list format with the most recent SKU at the top. Each SKU entered creates a single line item on the form; this is so any entered SKU can be tied to a Provider or Patient. The Provider field will start to populate as you type the Provider's name. The Notes field can be used for any additional information, like Patient. The Provider and Patient fields are optional. When all Items have been entered or scanned click the **Submit** button.

Add Usage CSA Orthopedics (South)

Qty: 1

As SKUs are entered they will appear in list form
If usage needs to be tied to a provider, search for and select provider name to populate
Notes can also be added to usage line for reference on report
Neither of these fields are mandatory

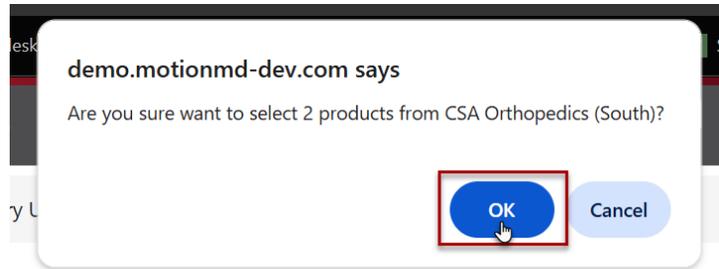
Product	Item #	Provider	Notes
AirSelect Standard DJO - Aircast	01EF-L	Search for provider...	Size exchange for PA 12345
AirSelect Standard DJO - Aircast	01EF-M	Dr. Michael Smith	

Click the 'Submit' button once all line items are entered or scanned

Item lines can be deleted by clicking the 'X'

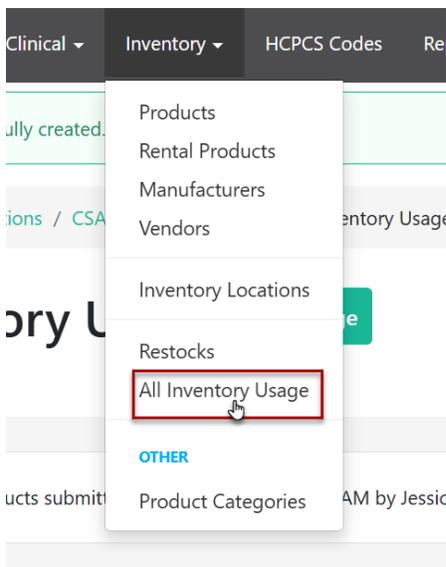
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After clicking the **Submit** button a pop up appears to confirm the submission of the Items on the form. Click **OK** if you want to proceed in having the items listed decrement the stock record(s).



Inventory Usage Activity Log

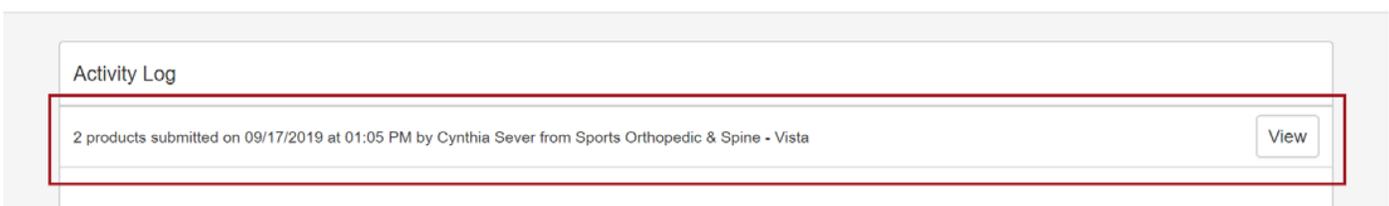
To see a list of all submitted Usage batches, click the **Inventory** dropdown and select **Inventory Usage**.



This page will list an Activity Log of all Submitted Usage batches, the quantity of items, date/time stamp, user who submitted the form and the Inventory Location it's tied to.



Inventory Usage



OVERVIEW OF INVENTORY USAGE IN MOTIONMD®

Clicking the View button will show a list view of all the items from that Usage batch. This page is a view only page.

MOTIONMD Clinical Inventory Revenue Reports Admin

Inventory Usage / Submitted on 09/17/2019 at 01:05 PM by Cynthia Sever from Sports Orthopedic & Spine - Vista

Inventory Usage

Item #	Product	UoM	Provider	Notes
01EF-M	AirSelect Standard			Size exchange for PA 543E
01EF-M	AirSelect Standard		Dr. Michael Smith	

Usage Report

To download a report of Usage batches, click the **Reports** tab in the header and select **Product Usage (Batch)**. Select **All Locations** or **Custom** and **Date Range** > **Download CSV**.

MOTIONMD Clinical Inventory HCPCS Codes Reports Admin

Reports

- Select a report
- Inventory Value
- Outstanding Restock Orders
- Product Activity
- Product Report
- Product Usage (Batch)**
- Purchase Order History
- Rental Status Report
- Stock Record Report
- Transfer History

Reports

Generate Reports Pinned Reports (0)

Product Usage (Batch)

Date: Preset: Start Date End Date
 Last 30 Days x 03/17/2025 04/16/2025

Locations: All Locations Custom

Download CSV Download XLSX Pin Report